

OREGON MUSEUM OF SCIENCE AND INDUSTRY

INTERNSHIP OPPORTUNITY

Internship Title: Submarine Tour Guide Intern
Reports To: Submarine Manager

Department: Retail Business

SUMMARY OF POSITION:

The Submarine Tour Guide Intern provides interpretive tours aboard the USS Blueback submarine exhibit and performs necessary work related to the upkeep of the exhibit.

ESSENTIAL DUTIES & RESPONSIBILITIES:

- Provide interpretive tours to groups ranging from 12 to 20 persons.
- Develop a complete and thorough understanding of the USS Blueback and its sub-systems.
- Perform maintenance and administrative tasks as directed.
- Provide quality customer service to visitors, and perform crowd management duties, acting as a ticket-taker, as needed.
- Master all boat safety and emergency procedures.
- Perform daily, weekly and monthly preventive maintenance and safety checks.
- Perform daily set-up, take down and cleaning of the exhibit.
- Work with and support volunteers throughout the museum.
- Assume other tasks and responsibilities as assigned by the Submarine Manager.

KNOWLEDGE/SKILLS:

- Strong interpersonal communication, public speaking, and customer service skills.
- Able to quickly master technical systems.
- Dependable, punctual, and willing to commit to a schedule.
- Self-directed and willing to take initiative.

EDUCATION AND WORK EXPERIENCE:

- Working toward or having a degree in engineering, science, education, or communications preferred, with college coursework in science.
- Experience working in a customer service or educational setting highly desirable.
- Navy or military background helpful.
- Foreign language skills helpful.

For more information, contact Volunteer Services at 503.239.7814 or
VolunteerServices@OMSI.edu
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