

OREGON MUSEUM OF SCIENCE AND INDUSTRY

INTERNSHIP OPPORTUNITY

Internship Title: Evaluation and Visitor Studies Intern
Reports To: Evaluation and Visitor Studies Manager

Department: New Project Development
Unit: Evaluation and Visitor Studies Division

SUMMARY OF POSITION:

The Evaluation Intern will assist with visitor research on a project or grant proposal. Past interns have been involved with research such as front-end evaluation, visitor testing of exhibit prototypes, focus groups, Internet and library searches, etc. The ideal candidate will have a keen interest in better understanding how, what and why people learn in all aspects of their lives, but especially related to experiences in museums. The candidate must learn quickly and perform well on multiple, simultaneous, diverse tasks.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Collecting data in the field. Data collection may involve conducting interviews, observations, or tracking in the museum.
- Reducing and analyzing evaluation data. This task includes entering the data into the appropriate software program and applying basic mathematical functions.
- Research - the candidate will locate and collect appropriate research information from libraries, community resources, Internet searches, etc.
- Writing - the candidate may write reports based on data analysis or literature reviews.

KNOWLEDGE/SKILLS:

- Excellent communication, organizational, and writing skills.
- Ability to meet deadlines.
- Good analytical skills.
- Ability to interview museum audiences.
- Ability to work effectively on a team as well as work independently.
- Proficiency in Microsoft Excel is desirable.

EDUCATION AND WORK EXPERIENCE:

- Experience in research (e.g., data collection and searching literature).
- Experience working with people in a public venue.
- Ideally, applicants should be professionals in the field or be working toward a graduate degree. Students enrolled in upper-level undergraduate coursework are also encouraged to apply.

For more information, contact Volunteer Services at 503.797-4693 or
VolunteerServices@omsi.edu
Visit our website at www.omsi.edu